**Security Policy**

* Cyber
  + Technicians should ALWAYS keep their passwords to themselves.
  + When using any school computers all assets are subject to any monitoring that is necessary.
  + Use only school recommend security software
* Physical
  + Any and all school resources can and will be revoked if technician has or demonstrates a history of security problems.
  + Technician should only work on what is needed and not going into customers private information on computer.
  + All customer information should never be shared outside of the technician.
  + When leaving make sure door is locked